

Major subdivision means the division or redivision of land into five or more lots, plots, tracts, parcels, sites, or other divisions for the purpose of sale, lease, or transfer of ownership; and under this title, includes any new division of land that was previously divided within five years from the date of application.

Initial consultation.

Before preparation of the preliminary plat, the subdivider or the subdivider's engineer or land surveyor shall schedule a Pre-application meeting for the purpose of ascertaining the requirements for the proposed subdivision or dedication.

Application – preparation and fee.

The preliminary plat and application for preliminary approval shall be prepared by a registered professional engineer or land surveyor in accordance with the requirements set forth in this title. The application and plat shall be accompanied by the fee as set forth in HPMC 3.05.110.

Application – submittal.

The preliminary plat and five (5) blueprints thereof, shall be prepared by a registered professional engineer or land surveyor, to which shall be attached a written application requesting approval of the subdivision or dedication.

General Requirements (1 original copy of each item is required):

- Completed general application form
- Proof of agency and hold harmless agreement form
- Deed/title report
- The applicable fee(s)
- Water and sewer certificates of availability
- Record Sales Tax Under #1713 Town of Hunts Point, WA 98004-1121, for purposes of reporting to the Department of Revenue

Other Submittal Requirements:

- SEPA checklist (if applicable).



Town Hall, 3000 Hunts Point Road, Hunts Point, WA 98004 Phone 425.455.1834, FAX 425.454.4586. Permit intake and issuance hours are Tuesday and Thursday, 8am-12pm and 1pm-5pm. Building Services Department 425.455.1834.