

# Special Use For Wireless Facilities

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The intake checklist identifies minimum application elements necessary for the town to accept the application. Should any of the following minimum items not be provided, the application may not be accepted at the counter.

Special use permits are required for wireless facilities proposed to be more than 26 feet in height, or for those situations in which the applicant desires to vary from any term or condition of Chapter 18.43 (HPMC). If the proposed antenna is less than 26 feet in height or the applicant does not desire to vary from any term or condition of Chapter 18.43 then a site development permit is necessary.

**Applicant:** Check each box under the applicant heading on this checklist to confirm items that are included in your submittal.

**The required number of plan sets is 3 (three).** If applying for multiple permits concurrently, submit the highest number of required plan sets.

**General Requirements (1 original copy of each item is required):**  
If an item is not applicable, attach explanation.

## Applicant

- Completed general application form
- Proof of agency and hold harmless agreement form
- The applicable fee(s)
- Record Sales Tax Under #1713 Town of Hunts Point, WA 998004-1121, for purposes of reporting to the Department of Revenue.

## Application Requirements: (1 copy of each item required)

- Photosimulations of the proposed facility from affected residential properties and public rights-of-ways at varying distances;
- A site elevation and landscaping plan indicating the specific placement of the facility on the site, the location of existing structures, trees and other significant site features, the type and location of plant materials used to screen the facility, and the proposed color(s) of the facility;



Town Hall, 3000 Hunts Point Road, Hunts Point, WA 98004 Phone 425.455.1834, FAX 425.454.4586. Permit intake and issuance hours are Tuesday and Thursday, 8am-12pm and 1pm-5pm. Building Services Department 425.455.1834.

- A signed statement indicating (a) that the applicant and landowner agree they will diligently negotiate in good faith to facilitate co-location of additional wireless service facilities by other providers on the applicant's structure or within the same location and (b) that the applicant and/or landlord agrees to remove the facility within sixty (60) days after abandonment; and (c) whether construction of the antenna and antenna support structure will accommodate co-location of additional facilities or antennas for future users
- Copies of any environmental documents required by any federal agency. These shall include the environmental assessment required by FCC Para. 1.1307, or in the event that a FCC environmental assessment is not required, a statement that describes the specific factors that obviate the requirement for an environmental assessment
- A site plan clearly indicating the location, type and height of the proposed antenna and antenna support structure, on-site land uses and zoning, buffering, access, adjacent land uses and zoning, adjacent roadways, proposed means of access, setbacks from property lines, elevation drawings of the proposed facility and any other proposed structure
- A current map and aerial showing the location of the proposed antenna and antenna support structure
- A map showing the locations and service areas of other wireless facilities operated by the applicant and those proposed by the applicant that are close enough to impact service within the Town
- Legal description of the parcel. (if applicable)
- A vicinity map showing the distance between the antenna or the wireless service facility and the property lines of the adjacent public or private properties
- A landscape plan showing specific landscape materials
- Method of fencing, and finished color and if applicable the method of camouflage and illumination
- A letter signed by the applicant stating the antenna and antenna support structure and comply with all FAA regulations and EIA standards and all other applicable federal, state and local laws and regulations
- Certification that the antenna usage will not interfere with other adjacent or neighboring transmission or reception functions
- If the applicant is the telecommunications provider, the applicant must demonstrate that it is licensed by the FCC if required to be licensed under FCC regulations

- The applicant, if not the telecommunications service provider, shall submit proof of lease agreements with a FCC licensed tele-communications provider if such telecommunications provider is required to be licensed by the FCC
- At the time of site selection, the applicant shall demonstrate how the proposed site fits into its overall network within the Town
- A map of the area to be served by the facility
- Maps or other information demonstrating the facility's relationship to other cell sites in the applicant's network
- An evaluation of existing commercial buildings taller than thirty (30) feet Located within one quarter (1/4) mile of the proposed tower or antenna from which a location standpoint could provide part of a network for transmission of signals